

MT. WASHINGTON MILL DYE HOUSE

Venue Guide





HISTORY

Originally built in 1810 by the Washington Cotton Factory to bring manufactured textile goods to Maryland, the Mt Washington Mill Dye House is the 3rd oldest existing cotton mill in the United States. It was operated as a mill until 1923 when it was purchased by the Maryland Bolt and Nut Company and repurposed for the production of metal fasteners such as screws, bolts, and rivets until 1989. Now as an event space, the Mt Washington Mill Dye House offers over 5,000 sq. ft. of interior and exterior space. Rustic wood beams, multi-pane windows, exposed brick and distressed concrete floors blend the history of this building with modern architectural details.



FLOORPLAN

COCKTAIL ROOM & PATIO

COCKTAIL RECEPTION
200 guests standing

SEATED DINNER
90 guests

LOBBY

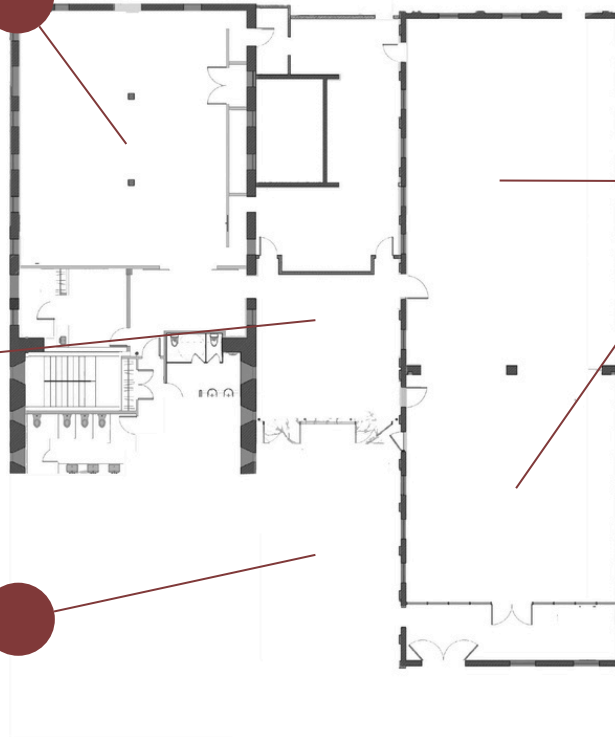
OUTDOOR COURTYARD

CEREMONY
200 guests seated

DYE HOUSE ROOM

SEATED DINNER
200 guests with DJ & dancing
180 with band & dancing
240 guests without dancing

COCKTAIL RECEPTION
300 standing





QUESTIONS & ANSWERS

Where is the Dye House located?

The Dye House is located in Baltimore City, seven miles north of the Inner Harbor in the Mt Washington neighborhood, at 1340 Smith Ave, Baltimore MD 21209.

When is the event space available?

The venue is available to host events seven days a week. Weekday events are offered in the evenings only. Weekend events may start at any time.

When can I come and see the event spaces?

Site visits are scheduled by appointment, typically Monday-Friday 9:30am-5:30pm and occasionally on weekends. To schedule an appointment please complete a form on the Contact page of the website. Alternately, you can send an email to events@mtwashingtonmill.com.

What is included in the rental fee?

The Dye House has two areas available to rent: The Dye House Room and the Cocktail Room. Fridays-Sundays and holidays include a full buyout of both spaces. Partial buyouts of *just* the Cocktail Room or *just* The Dye House Room are offered Monday-Thursday evenings. All rentals include the outside courtyard, interior lobby, 200 crossback-style wood chairs, 20 72" round dinner tables, and 10 30" round cocktail tables.

What is the rental duration?

An event rental includes three (3) hours for set up, up to four (4) hours for the event, and one (1) hour for clean-up. You may purchase additional event hours for \$750/per hour. All events must end by midnight; however clean-up may extend past midnight. New Year's Eve events may end as late as 12:30am.

What is the capacity of the venue?

At 5,000 sq ft, the entire venue can hold approximately 400 people for a standing cocktail reception. The Dye House Room can hold up to 200 guests for a seated dinner with dancing, or up to 240 guests without dancing. The Cocktail Room can host up approximately 90 for a seated dinner, or 200 guests for a standing cocktail reception. The courtyard can accommodate 200 for a seated ceremony.

Can you host both the wedding ceremony and reception?

Yes. Ceremonies may be held outside in the courtyard, weather permitting, or inside one of the Dye House rooms in cold/inclement weather.

Do you offer a non-profit or military discount?

Yes, a discount of 10% is applied to all valid 501c3 non-profit organizations or active military brides or grooms. Proof of documentation is required for all discounts to be applied.

Is the Mt Washington Mill Dye House located in Baltimore City or Baltimore County?

The Mt Washington Mill Dye House is located in Baltimore CITY. Marriage licenses must be filed through Baltimore city.

Is there a place to get ready on-site?

There is an on-site wedding suite that is available one hour prior to the start of your event. It is recommended that clients arrive with finished hair and makeup and use the suite for last minute adjustments and staging prior to the ceremony.

QUESTIONS & ANSWERS

May I take photos prior to my event?

Photography may be taken on-site one hour prior to the event start time. Guests and wedding party will not be permitted inside the Dye House before this time as setup is still underway.

Does the venue rental fee include catering or alcohol?

We have exclusive caterers all events must contract. The caterer will provide all food, beverages and alcohol, waitstaff and bartenders, handle all set up, service, and clean up, and provide tabletop items such as linens, china, and glassware. Please contact the Dye House for more details about these required caterers.

May I bring my own alcohol?

No, the Dye House does not allow for outside alcohol. Bar service must be arranged through one of the exclusive caterers.

Is there parking at the venue?

Yes, parking is available in the front lot of the Mt Washington Mill and in the overflow lot located at the Mt Washington Methodist Church situated across the street at 5800 Cottonworth Ave. There is no reserved parking available and there is no overnight parking permitted. Valet arrangements may be required for certain events.

May I have my wedding rehearsal on-site?

On-site wedding ceremony rehearsals are available for an additional fee of \$500 per hour. Rehearsals are scheduled 90 days prior to the wedding date with time options based upon the availability of the venue.

Does the venue have air conditioning and heat?

Yes, the venue is fully climate controlled.

Do you require liability insurance?

Yes, liability insurance coverage is required for your event, in the amount of \$1,000,000. Typically this coverage can be acquired through a rider added to your homeowners insurance or your Dye House Venue Manager is happy to provide online event insurance provider recommendations.

Are there any sort of events that are not permitted?

We do not host high school or college student social events such as proms or formals. Bar/Bat mitzvahs are permitted but must have an adult-to-child ratio of no fewer than 1 adult for every 2 children under age 18.

Can I have my dog in the wedding?

Animals are permitted both inside and outside the venue for the ceremony as well as photos directly before and after. With the exception of service animals, we request that pets are taken off-site once the reception begins.

What is the deposit amount and when are payments due?

A non-refundable deposit of 50% of the overall venue total is due with your signed contract to reserve the date. Final balance is due at least 90 days prior to the event date. We accept payment by check or ACH only.

When can I schedule my event rentals and deliveries?

Event items may be delivered during the three (3) hour set-up time on the day of your event. Rental equipment will not be accepted until the day of the event and should be removed from the premises immediately following the event.

QUESTIONS & ANSWERS

Does the Dye House provide a wedding coordinator?

We do not provide wedding coordination services. On the day of your event, a Venue Manager will be present to ensure the facility is in good shape and that systems are running properly. Our exclusive caterers are very hands-on both in pre-event planning and in day-of execution, but you are welcome to hire an outside wedding planner to assist with full preparations or day-of coordination. Your Dye House representative is also happy to provide you with vendor recommendations and advise throughout your planning process.

Are there any limits on event decor?

All plans for decorations will be discussed at the final walk thru meeting which takes place approx 4-6 weeks prior to your event. Candles must follow Baltimore City fire code: enclosed in hurricane glass containers with flames burning below the glass. Open flames are not permitted in any capacity. Candles placed on the floor or ground, hanging, or placed on ledges must be battery operated. The use of helium balloons, confetti, glitter, rice, sparklers, smoke/vapor/haze machines, cold spark machines, vinyl clings, or fire pits is strictly prohibited. We do not permit items to be adhered to walls, doors, floors, windows, or wood trim.

Is the Dye House accessible for those with special mobility needs?

Yes. The Dye House is fully accessible for those with walkers, wheelchairs, or other mobility needs. This includes wide doorways, ADA restrooms, and step-free transitions between all spaces.





CONTACT US

For initial inquiries, to schedule a site tour, or to book the venue, please complete a contact form on the website or contact:

MICHELE COZIAHR

Director of Events

events@mtwashingtonmill.com

443-878-5123



EVENTS@MTWASHINGTONMILL.COM



DYEHOUSEEVENTS.COM



[@MTWASHINGTONMILLDYEHOUSE](https://www.instagram.com/MTWASHINGTONMILLDYEHOUSE)